

VENDOR RULES & REGULATIONS

1. **Door Prizes:** Awarding of door prizes is permitted. Vendors take sole responsibility for door prizes and delivery of door prizes.
2. Vendors are encouraged to distribute samples, catalogues, pamphlets, brochures, souvenirs, business cards and “give aways”; and provide explanations of products, give demonstrations, or have interactive games. All items sold are restricted to items listed in registration application. All activity is restricted to within the booth space.
3. **Booth Space** includes 10’ x 10’ space. Only vendors reserving electrical connection on the registration form, and having the services availability verified by CINCO DE MAYO and it’s agents, will have electrical service available at their booth space. All exhibit elements must stay within booth space boundaries.
4. **Exhibit Courtesy** must be maintained for the benefit of all Vendors. Sound equipment, sound making devices or lighting devices which are objectionable and can be heard or seen outside the booth space will not be permitted.
5. Booth are required to have staff members present at all times during the exhibit times. Vendors may not sublet their space or any part thereof. Nor shall any vendor permit personnel to a non-exhibiting company to use their booth to conduct activities or to display.
6. **Vendor exhibit hours** are Saturday, May 3rd from 10:00am- 7:00 pm. Booths **must be set up** and ready for business no later than 9:00pm, and **taken down no earlier** than 7:00 pm or later than 8:00 pm on Saturday May 5, 2007. Vendors will be allowed in the vendor location at 9:00 am the day of the event. The Vendors will forfeit spaces not occupied by 9:00am the day of the event and the space may be resold, reassigned, or used by the CINCO DE MAYO without refund. Load is from 8:00-9:30am on Sunday, May 3rd . See attached map.
7. **Liability:** The City of Lewisville, Old Town Business Association, and One Hot Tamale Productions will not be liable for any loss or damage to property or Vendors or their employees due to fire, theft, accidents or any cause whatsoever that may arise from use and occupancy of provided space or building. The exhibitor agrees to indemnify and hold harmless. The City of Lewisville, Old Town Business Association, and One Hot Tamale Productions against any and all liability arising from any and all damages to property or personal injury or loss caused by the exhibitor, its agents, representatives, employees or any other such persons.